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**Proceedings of the meeting of the Working Committee Meeting,
Indian Red Cross Society, Orissa State Branch held on
29th January 2011 at 11 A.M at the Red Cross Bhawan,
Bhubaneswar.**

Members present

1. Shri Prasanna Acharya
Hon'ble Minister H&FW, Govt. of Orissa : Chairman
2. Shri.S.B.Mishra, IAS (Retd.) : Member
3. Ms. Anu Garg, I.A.S
Commissioner-cum-Secretary to
Health & Family Welfare Department,
Govt. of Orissa : Member
4. Shri H.K.Panda
Additional Secretary to Govt.
Finance Department, Govt. of Orissa : Member
5. Dr.Kasinath Nayak
Director Health Services, Govt. of Orissa : Member
6. Dr. Sridhar Behera
Deputy Director (MCH)) : Member
7. Fr. P.T.Joseph
Director, XIMB : Member
8. Dr M.P.Mohanty
Honorary Secretary, Indian Red Cross Society
Orissa State Branch : Member
9. Dr. Dipika Mohanty
Chairman, Managing Committee
Central Red Cross Blood Bank, Cuttack : Member
10. Shri Madhusudan Rao
Joint Secretary, IRCS-OSB : Member

The meeting of the Working Committee of the Indian Red Cross Society, Orissa State Branch was held at Red Cross Bhawan on 29th January 2011 at 11 A.M. Shri Prasanna Acharya, Hon'ble Minister Health and Family Welfare, P.G & P.A and Chairman of the Working Committee of the Indian Red Cross Society, Orissa State Branch presided over the meeting.

The Honorary Secretary IRCS OSB extended warm welcome to the Hon'ble Chairman and esteemed members of the working committee. He made a power point presentation on the activity report for the period July to December 2010.

The report highlighted the activities that have led to the promotion of new initiatives, Fund raising and strengthening the core activities pursued by OSB:

1. More emphasis on Health & Care activities by IRCS-OSB.
2. Emphasis on Funds mobilization & Membership Drive.
3. Disaster Response and support to the District Branches & affected people during the disasters and emergencies.
4. Networking and Partnership programmes with different National Partner Societies, UN bodies, INGOs and Inter Agency Group(IAG) on disaster risk reduction, promotion of Community Health & Care, resilient community building for Disaster Risk Reduction, Implementation of Community preparation for Influenza, Integrating Disability in community based disaster risk reduction and response.

Hon'ble Minister, Health & Family Welfare, P.G & P.A suggested to strengthen Red Cross by enrolling more numbers of non-official members and volunteers at District and grassroot level to serve the vulnerable people at the time of their need.

Shri S.B Mishra appreciated the various activities related to Health & empowerment of Persons with Disabilities(PWDs) undertaken by Orissa State Branch, recently.

The following suggestions were given by Ms. Anu Garg, I.A.S, Commissioner-cum-Secretary, Department of Health & Family Welfare, Govt. of Orissa:

- i. IRCS-OSB should focus more on Urban Health.
- ii. IRCS-OSB should concentrate on providing more Nirvan (Dead Body Carrier) Services for public as Govt. & other private organizations are providing Ambulance Services.

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- iii. Emergency Response Team should be formed at OSB as well as District level with proper identification/ visibility to render services during health related emergencies. A Toll free number for the same may be maintained at IRCS-OSB.
 - iv. IRCS-OSB should engage Red Cross volunteers with proper visibility at the reception desk of SCB Medical College, Cuttack to guide and assist the patients.
 - v. Uniform service charge in all Blood Banks may be introduced. The Department of Health & Family Welfare will take a view on the matter.
 - vi. The Department of Health & Family Welfare may purchase generic medicines from Jan Aushadhi stores/ CPSUs under various continuing projects/ programmes.

There after agenda items were taken up for discussion and consideration.

Item No.1: Confirmation of the proceedings of the last meeting of the Working Committee.

The proceedings of the last Working Committee meeting was confirmed.

Item No.2: Review of Action taken report on the proceedings of the last meeting.

The Working Committee reviewed the Action taken report and accepted it.

Item No.3: Admission of members of all grades to the membership of the Society.

The committee approved the same and suggested to propose the Indian Red Cross Society, National Headquarters to fix one time Membership Fee for the Institutional Members.

Item No.4: Nomination of delegates to the Annual General Meeting of the National Headquarters, New Delhi.



The committee approved the nomination of Mr. B.K.Sahoo, C.A and Honorary Secretary, IRCS-OSB to participate in the Annual General Meeting of the National Headquarters, New Delhi along with one representative from District Branches.

Item No.5: Utilisation of the Indian Red Cross Society, New Delhi Development Fund.

The committee approved the proposal that Branch Development Fund in two installments released by IRCS-NHQ, New Delhi which would be utilized for:

1. Installation of a Reception Area with visibility.
2. Installation of a statute of Founder, Red Cross Sir Jean Henry Dunant.
3. Creation of mini-meeting room with accessories and furniture.
4. Installation of Modern Office system/ work station to accommodate Project Staffs in the present JRC/YRC office room.
5. Purchase of Office Almirah (Godrej) & equipments.
6. Installation of Fire Extinguishers in IRCS-OSB administrative building.
7. Installation of CCTV & attendance system, emergency light.
8. Identity Card, Visibility materials, Display Boards, Canopy, Sofa set etc.
9. Improvement of Toilets, electric wiring and fittings.
10. Purchase of Video camera.

The committee also approved the purchase & distribution of Donation Boxes and printing of Membership Booklets.

Item No.6: Appraisal on the Income Tax matter of IRCS, OSB by IT Bhubaneswar for the assessment year 2006-07.

The committee agreed and approved the said proposal.

Item No.7: Appraisal on the matter of EPF Rs. 2,12,039/- for Family Counselling Centre (FCC).

The committee approved that the legal opinion on the EPF matter of Rs. 2,12,039/- for Family Counselling Centre (FCC) should be obtained from Sri Jayant Das,



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Senior Advocate, Supreme Court & Member of the Executive Committee, IRCS-OSB and necessary follow up action to be taken regularly.

Item No.8: Appraisal on the payment of Gratuity by order of Labour Commissioner in favour of Dr. B.N.Mishra, Former Director, Central Red Cross Blood Bank, Cuttack.

The committee approved to entrust the case matter of Dr. B.N.Mishra, Former Director, Central Red Cross Blood Bank, Cuttack to Sri Jayant Das, Senior Advocate, Supreme Court & Member, Executive Committee of IRCS-OSB.

Further, it was suggested that all the legal matters of IRCS-OSB should be attended timely & regularly for effective result.

Item No. 9: Appraisal on other important legal matters and consideration of engagement of legal experts/ lawyers for IRCS-OSB.

After through discussion and deliberation, the committee decided to engage Legal Experts/ Lawyers for IRCS-OSB through outsourcing and Honorary Secretary, IRCS-OSB is being authorized to engage lawyers/ legal agency for the said purpose.

Item No. 10: Discussion on the smooth office management of Orissa State Branch office and consideration for engagement of Junior Assistant and One Data Entry Operator (Accounts Section).

The Committee approved the proposal for recruitment of two Junior Assistants and one Data Entry Operator who has knowledge on handling Accounting package for office work through outsourcing.

Item No. 11 : Appraisal on the matter of renting Odisha State Branch premises to various organizations.

The Committee thoroughly went through the details of the tenants, terms and rates provided to various organizations on rent basis in the premises of IRCS-OSB and decided to negotiate the present market prevailing rent price on expiry of the contract period.

Item No. 12 : Introduction of CCR for regular staff of Odisha State Branch.

The committee decided to make CCR of all regular employees and performance appraisal for all contractual staffs of IRCS-OSB prior to the extension of the service contract compulsory which has to be completed within one month.

Item No. 13 : Approval of the Standing Committee Report(s).

The committee approved the reports.

Item No. 14 : Appraisal on the Income Tax matter and attachment of Rs. 20 lakh from CRCBB, Cuttack, SBI Account No. 10145481876 by the IT Department for the Financial year 2006-07 (Assessment year 2007-08).

The Committee approved the proposal that the case regarding Income Tax matter and attachment of Rs. 20 lakh from CRCBB, Cuttack, SBI Account No.10145481876 by the IT Deptt. for the financial year 2006-07 Could be handed over to Sri Pranaya Mishra, Advocate, Cuttack.

Item No. 15 : Final Settlement of EPF Dues in favour of Sri Sauri Kalas, Ex-Peon.

After through discussion and deliberation, the committee considering the age and the serious health condition of Sri Kalas decided that outstanding dues towards occupation of Red Cross quarter by Sri Sauri Kalas, Ex-Peon could be calculated as per the normal rent @ Rs. 101/- (One hundred one only) per month and also suggested to communicate to the matter to the EPF office for deduction of the outstanding amount from the EPF dues of Sri Sauri Kalas.

Item No. 16 : Appraisal on the burning and destruction of official files and records during 10th to 12th January, 2011 by few staff members.

The committee expressed great concern & anguish on such unlawful development and decided the following:

1. Missing files to be verified from the File Index register and listed, immediately.
2. The matter should be investigated properly by an Enquiry Committee.



- appears to have active involvement in
3. Mr. B.K.Pattnaik, Sr. Asst, IRCS-OSB who is ~~the main person who burnt and destroyed~~^{ing} official files and records violating the rule should be placed under suspension with immediate effect.
 4. Exemplary disciplinary action against all concerned may be taken if found guilty by the Enquiry Committee.

Item No. 17: IRCS-OSB State Programme Management Unit.

The committee approved the formation of PMU.

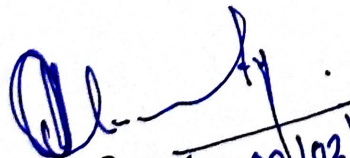
Item No.18: Proposal for modernization of Central Red Cross Blood Bank, Cuttack.

It was decided to submit the proposal to the Department of Health & Family Welfare, Govt. of Orissa for consideration.

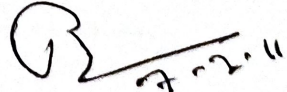
Item No. 19 : Any other matter with the permission of the Chair.

- Proposal on Community Based De-addiction Centre was discussed & approved. IRCS-OSB will submit a proposal to the Department of Health & Family Welfare and mobilise CSR funds for its implementation.
- IRCS-OSB will prepare a comprehensive project on Thalasemia and submit the same to the Department of Health & Family Welfare, Govt. of Orissa for consideration.

The meeting ended with a vote of thanks by the Chair.


Honorary Secretary 02/02/2011
Indian Red Cross Society
Orissa State Branch

Honorary Secretary
Indian Red Cross Society
Odisha State Branch


Hon'ble Minister, Health & Family Welfare,
Govt. of Orissa
Minister,
Health & Family Welfare
& P. S. S. P. A. Orissa
Chairman, Working Committee
Indian Red Cross Society,
Orissa State Branch