

Proceedings of Working Committee Meeting of Indian Red Cross Society, Odisha State Branch held on 11.08.2015 at 4.00 p.m. in the DPTC Conference Hall of Red Cross Bhavan, Bhubaneswar.

Members Present:

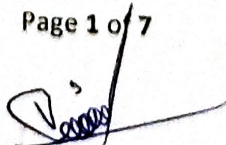
1. **Shri Atanu Sabyasachi Nayak,** Chairman.
Hon'ble Minister, Health & F.W, I & P.R. Deptt. Govt. of Odisha
And Chairman, Working Committee, IRCS,OSB.
2. **Shri S.B. Mishra,** Member.
Retired Chief Secretary, Odisha
3. **Dr. Cittaranjan Das** Member.
Joint Director, Directorate of Health Services, Odisha.
4. **Smt. Sarmistha Sethi,** Member.
Deputy Secretary, Finance Deptt., Govt. of Odisha.
5. **Dr. Chakradhar Panda** Member *Convenor*.
Honorary Secretary, IRCS,OSB.
6. **Dr. (Mrs.) Dipika Mohanty,** Member.
Chairperson, Central Red Cross Blood Bank, Cuttack
7. **Shri Govinda Chandra Mahunta,** Member.
Honorary Joint Secretary, IRCS,OSB

Item No.1. The meeting of the Working Committee held on dt.11.08.2015 was presided over by Shri Atanu Sabyasachi Nayak, Hon'ble Minister, Health & F.W, I & P.R. Deptt, Govt. of Odisha & the Chairman, Working Committee, IRCS,OSB.

Dr. Chakradhar Panda, Honorary Secretary extended warm welcome to the Hon'ble Minister and all members of the Working Committee. All the members of Working Committee also extended hearty welcome to the Hon'ble Minister.

Item No.2. Honorary Secretary made a brief Power Point Presentation on the activities of Indian Red Cross Society, Odisha State Branch for the period from 12.09.2014 (i.e. from the date of last Working Committee Meeting) to 10.08.2015.

Item No.3. **Confirmation of the Proceedings of the last meeting held on dt. 11.09.2014.**
The proceedings of the last Working Committee meeting held on dt. 11.09.2014 were discussed and confirmed.



Item No.4. Review of action taken report on the proceedings of the last meeting held on 11.09.2014.

The members reviewed the Action Taken Report on the decisions of the last meeting and accepted it.

However, for organisation of Blood Grouping Camps, the technology to be adopted should be confirmed after procuring expert opinion.

Item No.5. Consideration and approval of the Actual Receipts and Payments for the period from 1-4-2014 to 31-03-2015, Budget Estimate for the year 2015-16 and Annual Action Plan for year 2015-16 of IRCS-OSB & DPTC.

The Committee scrutinised the statements of actual Receipts and Expenditures for the year 2014-2015 and Budget Estimate alongwith the Annual Action Plan for the year 2015-16 of IRCS-OSB and DPTC Accounts.

Item No.6. Adoption of the Audited statement & Auditors report for the year 2013-14 in respect of IRCS-OSB and its allied projects.

The Members of the Committee went through the Audited statements of Accounts and Auditors report thereon in respect of following accounts for the year 2013-14 and adopted the same.

Sl. No. Name of the Accounts

1. Disaster Preparedness Training Centre
2. Family Counselling Centre
3. Dispensary Corpus Fund
4. IRCS-OSB

Item No.7. Appointment of Auditors for Audit of Accounts of IRCS, OSB for the year 2014-15.

The Committee considered and approved the proposal for appointment of M/s SRB & Associates, Bhubaneswar for auditing the accounts of the IRCS-OSB and its allied projects /Units for the Financial Year 2014 -15 as per the previous norms.

Item No.8. Regularisation of services of contractual employees.

The Committee suggested to the Honorary Secretary to move the proposal of regularisation of contractual employees to the Health & Family Welfare Department to consider the case(s) as per the eligibility criteria as enshrined in the G.A. Department Resolution No: 26108-GAD-SC-RULES-0009-2013/Gen. dated 17.09.2013.



Item No.9. Re-employment of staff who has superannuated on 31.03.2015 on attaining the age of 60 years.

The Committee considered the proposal and approved to engage Sri Anirudha Sahoo and Sri Braja Kishore Mohanty as Diarist-cum-Despatcher & Mali respectively for a period of one year from 2.4.2015 on contractual basis on a monthly consolidated remuneration of Rs. 5,200/- and Rs. 4,500/- respectively. The financial burden shall be met out of the own resources of the society.

Item No.10. The extension of services of Sri Pradip Kumar Nanda, Sr. Asst. beyond 58 years.

The Committee approved the extension of services of Sri Nanda, Ex. Sr. Asst. for a period of one year which can be extended for further period of one year by the competent authority considering the satisfactory performance and requirement. The financial burden shall be met out of the own resources of the society.

Item No.11. Sanction of Financial Assistance to the Red Cross Employees – extending group medi-claim facilities.

The Honorary Secretary appraised the Committee about the road accident occurred on 09.06.2015 and about the injuries caused by it to the staff members of IRCS-OSB and one first aid instructor while returning from Subarnapur .

After detail discussion and considering the increased medical & other related costs the Committee considered the situation and agreed to enhance the Nagarika Surakhya Policy of Rs.1, 00, 000/- to Rs. 2, 50, 000/- per annum. Such benefit to be given for all employees of IRCS-OSB, regular, contractual or honorary and its allied organizations including project staffs. The extra cost for such insurance coverage amounting to Rs.3,000/- per annum to be paid by IRCS-OSB. The extra financial burden shall be met out of the own resources of the society.

The Committee decided that the contractual staff namely Sri Bijay Kumar Mohapatra, D.M. Coordinator, Sri Bijay Kumar Khatua, D.P. Supervisor and Sri Bikrama Keshari Mohanty, First Aid Trainer who were the victim of the accident while on official duty will be provided a token amount as financial support for their treatment from IRCS-OSB fund as follows:

- i. Sri Bijay Kumar Mohapatra, D.M. Coordinator, (seriously injured) - Rs.10,000/-
- ii. Sri Bijay Kumar Khatua, D.P. Supervisor - Rs.5,000/-
- iii. Sri Bikrama Keshari Mohanty, First Aid Trainer - Rs.5,000/-

The financial burden shall be met out of the own resources of the society.

Item No.12. Consideration of extension of benefits to Maintenance Management Unit (MMU) Staff.

After detailed discussion, the Committee decided that, the Maintenance Management Unit (MMU) will continue as per their present status until further orders.

Item No.13. Utilisation of DPTC generated funds for different activities of IRCS-OSB.

The committee suggested to move the proposal to Health and Family Welfare Department for obtaining clearance in this matter.

Item No.14. Presentation of Statutory Auditors Report of Orissa Disaster Mitigation Programme (ODMP I & II).

- Audit Report of Orissa Disaster Mitigation Programme, Phase II (KFW Fund) for the period ending on 31.03.2010, 31.03.2011, 31.03.2012, 31.03.2013 and 31.03.2014.
- Audit Report of Maintenance Corpus Fund, Phase I for the period ending on 31.03.2010 and 31.03.2011.
- Audit Report of Maintenance Corpus Fund, Phase II for the period ending on 31.03.2010 and 31.03.2011.
- Audit Report of Maintenance Corpus Fund, (Merger account, Phase I and Phase II) for the period ending on 31.03.2012, 31.03.2013 and 31.03.2014.
- Audit Report of Orissa Disaster Mitigation Programme, Phase II (GRC Fund) for the period ending on 31.12.2008 and 17.04.2009 (01.01.2009 – 17.04.2009).
- Audit Report of Orissa Disaster Mitigation Programme, Phase II (GRC Fund) - Unspent Balance for the period ending on 31.12.2011(18.04.2009 – 31.12.2011).
- Audit Report of GRC Post Programme Support (MMU) for the period ending on 31.03.2012, 31.03.2013 and 31.03.2014.
- Audit Report of Phase I (GRC Fund) - Unspent Balance for the period ending on 31.03.2015 (26.01.2003 – 31.03.2015).
- Audit Report of Insurance Account for the period ending on 31.03.2009, 31.03.2010, 31.03.2011, 31.03.2012, 31.03.2013 and 31.03.2014.

The Audited Statement of Accounts and Auditor's Report thereof in respect of the above mentioned accounts were accepted and adopted.

Item No.15. Orissa Disaster Mitigation Programme, Phase II (KFW Fund) and External audit by KfW.

The Honorary Secretary appraised the matter relating to the present balance of the KfW assisted Disposition fund and about the views of KfW on the external audit to the members for their information.

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Item No.16. Maintenance Corpus Fund, (Merger account, Phase I and Phase II)

The Honorary Secretary briefed on the merger of Maintenance Corpus Fund of Phase - I & Phase II including the present balance for the information of the members.

Item No.17. Orissa Disaster Mitigation Programme, Phase II (GRC Fund) and GRC Post Programme Support (MMU).

After withdrawal of German Red Cross support, the Maintenance Management Unit (MMU) is functional having 1 Project Coordinator, 1 Construction Officer, 2 Project Officer and 1 Driver for the maintenance of 59 Multipurpose Cyclone Shelters and equipments. The funds given by German Red Cross for the above personnel and office expenses under the Post Programme Support, the MMU Budget estimate for the year 2015-16 is approved.

Item No.18. Maintenance Management Unit (MMU) and Maintenance Governance Board (MGB).

The Honorary Secretary appraised the members regarding the present status of Maintenance Management Unit (MMU) and Maintenance Governance Board (MGB) for the information of the members.

Item No.19: Appointment of Auditor for Audit of Accounts of the Orissa Disaster Mitigation Programme (ODMP I & II).

The Committee approved the proposal for appointment of M/S S.R.B. & Associates, Chartered Accountants, Bhubaneswar for auditing the accounts of Orissa Disaster Mitigation Programme (ODMP I & II) of the Indian Red Cross Society, Odisha State Branch for the year 2014-15 with a token amount of Rs. 5,000/- including the service tax.

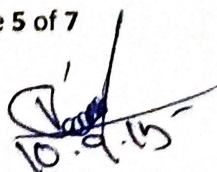
Item No.20: Ex. Post Project evaluation by Dr. Jan Schumacher, Principal Project Manager, KfW from 15th June, 2015 to 25th June, 2015 of the Multipurpose Cyclone Shelter Programme, Phase II (2001 65 399).

The Honorary Secretary briefed the matter to the committee members.

Item No.21 :Construction of a New Building inside the Red Cross Bhavan, Bhubaneswar.

During the Sub-Committee meeting held on 14.01.2015, it was decided that the ownership of the land may be examined and prior approval of the concerned Department/authorities may be obtained before taking any decision.

The Honorary Secretary opined that the proposal has been moved to G.A. Department for obtaining clearance in this regard. The Committee suggested to place the matter in the next Working Committee alongwith the clearance of G.A. Department.


10.9.15

Item No.22: a). Reconstitution of the Managing Committee of Central Red Cross Blood Bank, Cuttack.

The Committee apprised and taken a decision for reconstitution of the Managing Committee of CRCBB, Cuttack. It was unanimously accepted and decided that the reconstitution of the Managing Committee will be formed by the Hon'ble Minister, Chairman, Working Committee, IRCS-OSB.

b). Reconstruction of the Managing Committee of "SAHAYA".

The Committee decided to reconstitute the Managing Committee of SAHAYA, Cuttack. It was unanimously accepted and decided that the reconstitution of the Managing Committee will be formed by the Hon'ble Minister, Chairman, Working Committee, IRCS-OSB.

c). Reconstitution of the Health & Care Standing Committee.

The Committee decided to reconstitute the Health & Care Standing Committee. It was unanimously accepted and decided that the reconstitution of the Health & Care Standing Committee will be formed by the Hon'ble Minister, Chairman, Working Committee, IRCS-OSB.

Item No.23: Approval of engagement of Legal Advisor to look after the legal matters of IRCS-OSB.

The Committee approved the proposal to engage Sri Chandan Kumar Mohanty, Advocate (Life Member, IRCS) as Legal Advisor & Lawyer of IRCS-OSB for the present to look after the legal matters on specific occasion basis. However, the proposal to keep a lawyer on retainer basis was rejected. If required, a panel of lawyers may be deployed as per the last Working Committee decision on 11.09.2014. The financial burden, if any, shall be met out of the own resources.

Item No.24: Amendment of Clause 28(a) of IRCS-OSB (R & CS) Rules, 2001.

The Committee suggested to move the proposal to Health & Family Welfare Department for taking further action in this regard.

Item No.25: Grant of Financial Support to the District Red Cross Branch, Subarnapur.

The Hon'ble Minister opined that, the Collector-cum-Chairman, DRCB, Subarnapur may be informed to discuss with the Chairman, IRCS-OSB for the purpose.

Item No. 26: Repair and maintenance of the office premises of NAFED, functioning in Red Cross Bhavan, Bhubaneswar on rent basis.

The Committee suggested the Honorary Secretary to estimate the expenditure to be incurred towards repair and maintenance of the office premises of NAFED and endorse the proposal to the Health & Family Welfare Department for necessary further action.



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Item No. 27: Creation of Post of Accounts Assistant in IRCS-OSB.


The Committee decided to engage one commerce graduate on outsource basis by following due procedure. The extra financial burden shall be met out of its own resources.

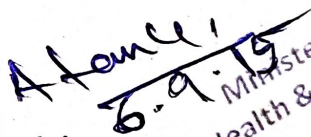
Item No.28: Finalisation of Disciplinary proceeding drawn up against employees of the IRCS-OSB placed under suspension.

The committee suggested to obtain the views of Health & Family Welfare Department in this regard.

Item No.29: Vote of thanks by Honorary Joint Secretary.

The Meeting ended with Vote of Thanks by Sri Govinda Chandra Mahunta, Honorary Joint Secretary, IRCS,OSB.


Honorary Secretary
IRCS,OSB


Hon'ble Minister
Health & F.W, I & P.R. Dept., Govt.of Odisha &
Chairman, Working Committee, IRCS,OSB
Minister of State (Ind.)
Health & F.W., I&P.R., Odisha